



Coleford Town Council

Bells Field Implementation Committee Tuesday 7 November 2017 Minutes

Attendees: Cllrs Thompson, Kay, Lusty, Allaway-Martin, C Elsmore & E Elsmore
Mr Paul Thornton also attended

1. Apologies were noted from Cllr Penny & Baird
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of meeting held on 3 October 2017 were agreed
Cllr Thompson (Chair) reorganised the agenda.
5. **To agree the next stage of public engagement for updating local residents on project status and forward plan (This item was taken after 10)**
It was proposed that communication be made with the parish as quickly as possible once the time lines had been set. This would be via a newsletter dedicated to the Bells project showing clear time lines and a summary of the works with photographic support. A press release and an exhibition that would open to the public during the week, evenings and weekends.

Proposed Cllr Penny

seconded Cllr Thompson

On being put to the vote it was unanimously agreed

Item 6 & 7 were taken together

6. **To review project costs – income expenditure & secured funding.**
7. **To have an update on funding**

The Clerk produced a schedule (attached) showing the secured funding and this year's expenditure. It was noted that secured funds were within the regions of the received tenders. This is a positive position

It was noted that an expression of interest had been made to The Big Lottery, the Leader Fund and an expression of interest was being prepared by Glos Wild Life Trust to ESI Fund.

Cllr Penny arrived at 7.25 pm

8. **To make recommendation for 2018/19 budget items**
Recommendation

That a sum of £105,000.00 is allocated to this project in 2018-19 project

In Committee

9. **To make recommendation to the appointment of the project manager**
This item was deferred to Thursday's meeting

10. **To make recommendation re the tenders for the building**

Mr Thornton presented the new costings from the tenderer. It was proposed that adjustments be made to the agreed sum but that the stone cladding and metal guttering be retained within the costs.

Proposed Cllr Penny

seconded Cllr Lusty

On being put to the vote it was unanimously agreed



Coleford Town Council

Bells Field Costings

Income

Secured Income

Section 106	£ 622,612.71
Section 106	£ 79,000.00
GET	£ 75,000.00
GPFA	£ 2,000.00
CTC Budget 30K + 22K budget movement	£ 52,000.00

No budget allowance for 2018-19

Expenditure

Outlay to date 2017

£ 955.00
£ 754.00
£ 8,077.15
£ 14,655.00
£ 777.60
£ 98.20
£ 1,100.00
£ 469.00

Contractor bill outstanding. Can
reclaim via Section 106

£ 20,000.00

£ 830,612.71

£ 46,885.95